

Savannah Riverfront ST. PATRICK'S CELEBRATION FOOD VENDOR APPLICATION



Attached is a copy of the food vendor guidelines and contract for the Savannah Riverfront St. Patrick's Celebration on the River. This information includes cost, tent size and other regulations. As a reminder, you are responsible for acquiring your own equipment, tenting, flooring, City of Savannah Business Tax Return and State of Georgia Miscellaneous Sales Tax Return.

- Dates and times for the 2011 St. Patrick's Celebration on the River:

Thursday, March 15, 2012 (Load-in)	12pm – 6pm
Friday, March 16, 2012	10am – 3am
Saturday, March 17, 2012	8am – 3am
Sunday, March 18, 2012 (Load-out)	9am – 1pm

- Application Deadline Including Payment is February 16, 2012.
- Upon acceptance, you will be notified by telephone. Arrangements will then be made so that your letter of permit, space assignment and festival credentials may be delivered. If you are not accepted, your payment will be promptly returned.

Thank you for your interest in making St. Patrick's Celebration on the River a more festive event for our community. Please contact our office for further information.

If you are interested in applying to Savannah Riverfront's St. Patrick's Celebration on the River, please complete the application below and return with Vendor Fee, Security Deposit, Health Department Fee, Chatham County Health Department Application, Photos and a Sample Menu to the Savannah Riverfront office by fax (912.234.4904) or mail/delivery (404 East Bay Street, Savannah, GA 31401) no later than the deadline. All checks shall be made payable to Savannah Riverfront. Please contact our office with any questions.

SAVANNAH RIVERFRONT FOOD VENDOR APPLICATION

_____ **Yes, I would like to apply for a 20' x 20' space for food vending at a cost of \$3,500.00. I have included the \$500.00 Security Deposit and the \$60.00 Health Department fee.**

_____ **Yes, I would like to apply for a 10' x 10' space for food vending at a cost of \$2,000.00. I have included the \$500.00 Security Deposit and the \$60.00 Health Department fee.**

Festival _____ *ST. PATRICK'S CELEBRATION ON THE RIVER*

Date _____ *March 16 and 17, 2012*

Restaurant/Vendor _____

Contact Name _____

Phone Number _____ Fax Number _____

Cell Phone Number _____ Alternate Number _____

Address _____ City _____ State _____ Zip _____

Printed Name _____ Title _____

Checklist:

- Completed/Signed Savannah Riverfront Application/Contract
- Completed/Signed Chatham County Temporary Food Application
- Cash, Check or Money Order for all application fees (3) made payable to: Savannah Riverfront
- Photograph(s)
- Sample Menu
- Complete Application Packet must be mailed or hand-delivered to:
Savannah Riverfront, 404 East Bay Street, Savannah, GA 31401

I have read the Application Guidelines & Admission Requirements and agree to them as stated. This application serves as a binding contract if accepted into the festival. Savannah Riverfront holds complete authority to accept or deny this application as well as determining compliance on site. Acceptance into this event does not ensure acceptance in future shows.

Date: _____ Signature: _____

Application Received _____

Jury Decision _____

Payment Information _____

Space Assigned _____

SAVANNAH RIVERFRONT FOOD VENDOR GUIDELINES

- 1 Food Vendors must pay their booth fees and Chatham County Health Department fees at time of submitting application; all checks should be made out to **Savannah Riverfront**.
- 2 Savannah Riverfront will deposit/process all accepted vendor checks in the amount of \$60.00 to cover the Chatham County Health Department (CCHD) Temporary Permit fee; Savannah Riverfront will submit payment directly to the CCHD along with completed Vendor Application.
- 3 A \$500.00 separate Security Deposit must accompany the application. If accepted into the festival, the Deposit will be cashed, but the \$500.00 check will be returned to the vendor via mail if the vendor complies with all Guideline requirements, the area is left clean and the vendor has broken down as required.
- 4 If the applicant is a member of the Savannah Riverfront, all membership dues must be current at the time of application to be considered for discount; discount information available by request.
- 5 Booth photos, menus and prices must be submitted with Food Vendor Application. Types of food that reflect the St. Patrick's theme are very important in the determination of acceptance.
- 6 A committee will be appointed by the Savannah Riverfront to jury the Food Vendor Applicants. The decision of the jury and Savannah Riverfront is final.
- 7 Savannah Riverfront will determine spaces allotted for food vendors and prep areas. A lottery/drawing may be incorporated to fairly decide vendor placement along plaza. 20' x 20' tent spaces are allowed a 10' strip beside tent for a storage and preparation area. 10' x10' spaces are allowed a 5' strip behind their tent.
- 8 Food Vendors must comply with all Savannah Riverfront and Chatham County Health Department rules, regulations and guidelines.
- 9 All food vendors **must** decorate their booth in keeping with the St. Patrick's Celebration theme.
- 10 All signage must be professionally produced; no handwritten signage allowed.
- 11 Food Vendors **cannot** sell soft drinks or alcoholic products at any time, with the exception of 20' x 20' booths, which will be allowed to sell **only** Coca-Cola® products.
- 12 An additional \$50.00 per foot (up to five [5] feet) past assigned space will be incurred; additional space more than five (5) feet will constitute a new space at the stated rate.
- 13 Smaller spaces will be considered; please contact the Savannah Riverfront for more information.
- 14 Savannah Riverfront is committed to making this the best and most profitable experience possible. Space is limited and not all applicants can be accepted to ensure festival success for all.